

## School Year 2020/2021 KTC Parent Letter – Starting October 26, 2020

Dear KTC Parents/Guardians:

Johnston Community School District is transitioning to 5-day in-person learning, starting Monday, October 26. The School Board has approved the school calendar through January 12, 2021. KTC will adjust as needed to changes in the JCSD learning model and/or school calendar.

### Site Information:

- School Year KTC will be offered at the five elementary schools: Beaver Creek, Horizon, Lawson, Timber Ridge and Wallace Elementary for students in Grades DK-5.
- KTC normal weekly hours of operation will be:
  - 6:30 AM - 8:30 AM for morning (AM) KTC
  - 3:30 PM - 6:00 PM for afternoon (PM) KTC
  - 12:30 PM - 6:00 PM for Wednesday three-hour early dismissal

### Registration:

- Registration for School Year KTC will open Wednesday, October 14. [Click here to register on Eleyo.](#)
- **Registration must be completed by 4:00 pm by Wednesday, October 21 in order to attend KTC starting October 26.**
- Drop-Ins will be allowed.
- Multiple child discounts will be available.
- If your child attended “Hybrid SY 2020 KTC”, the \$30 registration fee will not be charged again.
- If your child did not attend “Hybrid SW 2020 KTC”, you will be charged the registration fee of \$30 per child, when your contract is approved.
- The KTC registration fee applies for the entire 2020-2021 KTC school year.
- We will offer the following contracts: Consistent Schedule, Pick Your Day and Non School Days. See policies and pricing below:

## CONSISTENT SCHEDULE

**Schedule Flexibility:** Same schedule each week.

**Term of Contract:** Entire school year

**Payment Frequency:** 4 weeks at a time (a schedule will be posted online)

**Payment Timing:** Autopay must be set up. Payment will be withdrawn from your account the Friday prior to attending.

### Pricing:

| Session        | Monday | Tuesday | Wednesday                        | Thursday | Friday |
|----------------|--------|---------|----------------------------------|----------|--------|
| Morning (AM)   | \$12   | \$12    | \$12                             | \$12     | \$12   |
| Afternoon (PM) | \$15   | \$15    | \$25<br>(3-hour early dismissal) | \$15     | \$15   |

### Discounts available:

- Attending more frequently:
  - 10 sessions in one week 25% discount
  - 9 sessions in one week 20% discount
  - 8 sessions in one week 15% discount
- Sibling Discount: \$2.50 per week; for each session (max \$5 per week); does *not apply to Drop In rates*

## PICK YOUR DAYS

**Schedule Flexibility:** Can vary weekly. You must choose dates/sessions by Wednesday prior to week attending.

**Term of Contract:** Weekly

**Payment Frequency:** Weekly

**Payment Timing:** Payment is due the Friday prior to attending.

**Pricing:**

| Session        | Monday | Tuesday | Wednesday                        | Thursday | Friday |
|----------------|--------|---------|----------------------------------|----------|--------|
| Morning (AM)   | \$12   | \$12    | \$12                             | \$12     | \$12   |
| Afternoon (PM) | \$15   | \$15    | \$25<br>(3-hour early dismissal) | \$15     | \$15   |

**Discounts available:**

- Sibling Discount: \$2.50 per week; for each session (max \$5 per week); *does not apply to Drop In rates*

## EXCEPTIONS

**Exceptions to pricing for both Consistent Schedule contracts and Pick Your Days contracts:**

- Drop In (if you need a session you hadn't scheduled)
  - AM Drop In: \$22
  - PM Drop In: \$25
  - Wed PM Drop In: \$35
- **ONLY ONE Session in a week other than Wed. PM**
  - **Only one AM: \$20**
  - **Only one PM: \$23**

## NON SCHOOL DAYS (NSD)

*The above contracts do not cover these days and must be registered for on Eleyo.*

### FULL DAY KTC

All non-school days for entire school year, the daily rates are:

|                       | With NSD Contract | Drop In |
|-----------------------|-------------------|---------|
| 1 <sup>st</sup> child | \$37              | \$47    |
| 2 <sup>nd</sup> child | \$32              | \$47    |
| 3 <sup>rd</sup> child | \$27              | \$47    |

### 3-HOUR EARLY OUT (11/12/20 & 2/25/21)

Early out days that are **NOT Wednesdays** (ex. Parent-Teacher conferences), the daily rates are:

|                       | With NSD Contract | Drop In |
|-----------------------|-------------------|---------|
| 1 <sup>st</sup> child | \$25              | \$35    |
| 2 <sup>nd</sup> child | \$20              | \$35    |
| 3 <sup>rd</sup> child | \$15              | \$35    |

### Screening:

Parents are responsible for screening children at home, using the JCSD At-Home Health Screening questions:

- Is child fever free (less than 100.4 without the use of medications) for 24 hours?
- Is child free from the following symptoms: difficulty breathing, shortness of breath, loss of taste or smell, new or worsening cough?
- Has child had close contact with someone diagnosed with COVID-19? (if yes, call physician)
- Does child have their facial covering to wear to school?

### Daily Safe Site Protocol:

- Drop off and pick up at KTC will be socially distanced.
- **Parents will not be allowed into the building.** Staff will sign the student in/out for the authorized drop off/pick up person. Identification may be requested for anyone picking up a student.
- Every effort will be made to maintain consistent groups of students and assigned staff throughout the week. Students will be separated into age-appropriate groups and interaction between groups will be limited, but there will be more flexibility in daily group assignments as a result of increased contract flexibility.
- Proper hand washing hygiene will be practiced throughout the day.
- **All staff and students will wear face coverings.**
- Drinking fountains will **not** be available for use. Students should bring **water bottles**.
- Breakfast and snack are provided daily.

### Communication and Notification Process *from <https://www.johnstoncsd.org/district/covid-19-updates/>*

Each time a person (staff or student) in a district facility tests positive for COVID-19, a JCSD team consisting of school nurses, support staff, and respective building administrators will work with Polk County Health Services to determine next steps.

If a confirmed case of COVID-19 has been reported in your child's classroom or activity, and, through the case investigation, Polk County Health Services determines:

- If your child or a staff member had close contact with the person who tested positive and needs quarantine, you will receive the following email notification: Polk County Health Services COVID Close Contact Letter. As a reminder, "close contact" applies to individuals who were within 6 feet of a person who tested positive for COVID-19 for 15 minutes or longer starting for 2 days before illness is onset or any direct contact as specified by Polk County Health Services including hugs, handshakes, and the sharing of personal belongings)
- If your child did not have close contact with the person who tested positive and, therefore, does not need to be in quarantine, you will not be contacted.
- If the positive case was not in your child's classroom or activity and your child was not a close contact, you will not receive an email.

### *Specific for KTC:*

- The determination to close a KTC site will be made on a case-by-case basis in consultation with Johnston School District, DHS and the Iowa Department of Public Health.
- If your student tests positive for COVID-19, is experiencing symptoms of COVID-19, has been in close-contact with someone who tests positive for COVID-19, or you aren't sure, you should contact the KTC Office at 515-252-8490. At that time, your information will be shared with the JCSD COVID-19 team to follow up on and determine next steps.
- The Center for Disease Control, along with Iowa DHS services, has created a list of resources and protocols for child care providers and families; [CDC information](#) and [DHS information](#). We encourage all parents/guardians to review these resources as necessary.
- You will receive communication regarding any new information that becomes available.