

WORKER'S COMPENSATION POLICY

In the unfortunate case that you are injured while on the job at Johnston Community School District, we want to make sure you have the best care available if it is required. We have contracted with Unity Point Health Care System's Iowa Methodist Occupational Medicine to make sure treatment is prompt and that you are back to work as soon as possible.

Johnston Community School District is **requiring** that you visit one of the following facilities if a workplace accident occurs that requires medical attention. If you do not use one of the designated facilities, you risk having your claim for worker compensation benefits or medical benefits denied.

Between 8am and 5pm you should go to one of the three facilities listed below. **Your supervisor must call to let them know you are coming.**

Lakeview Medical Park
6000 University, Suite 124
West Des Moines, IA 50266
(515) 241-2020

Occupational Medicine Clinic
E Penn Medical Park
1301 Pennsylvania Ave, Suite 416
Des Moines, IA 50309
(515) 262-7619

Prairie Trails – IA Health System
2515 SW State St
Ankeny, IA 50023
(515) 964-6974

For treatment outside the hours of 8am to 5pm, you may visit one of the following three facilities.

Lakeview Family Physicians
6000 University Ave, Ste 101
West Des Moines, IA 50266
Weekdays, 5 PM - 8 PM
Weekends, 9 AM – 3 PM
Phone # (515)-241-2600

Ankeny Clinic Urgent Care
1105 N Ankeny Blvd, Ste 100
Ankeny, IA 50023
Weekdays, 5 PM – 8 PM
Weekends, 9 AM – 3 PM
Ph # (515) 964-4600

Merle Hay Urgent Care
4020 Merle Hay Rd, Ste 100
Des Moines, IA 50310
Weekdays, 5 PM – 8 PM
Weekends, 9 AM – 3 PM
Ph # (515) 278-0949

Emergency Care (24-7) to: IA Methodist Medical Center, 1200 Pleasant St, Des Moines, IA.

You should follow up with your supervisor after each doctor's visit and provide him or her with a copy of the Patient Status Report you will receive from the doctor. This will assist in a determination for your return to work status.

Prescriptions may be filled at the pharmacy of your choice by paying for it then submitting the bill to Stephanie Anderson in the Finance office to file a reimbursement for you through EMC.

Please sign and return this document to Human Resource Department at the Administrative Resource Center.

I have read the above and agree to follow the instructions given.

Print Name

Signature

Date

Revised 9/27/13