

# Employee Information

Name \_\_\_\_\_

Address \_\_\_\_\_

Physical Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Birth Date \_\_\_\_\_

Mailing address (if different than above) \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_ Email Address \_\_\_\_\_

Is text message to your cell phone a way you can be contacted? \_\_\_\_\_yes \_\_\_\_\_no

Emergency Contact:

Name \_\_\_\_\_

Relationship \_\_\_\_\_ Phone Number \_\_\_\_\_

Employee Signature \_\_\_\_\_ Date \_\_\_\_\_

## OFFICE USE

Division: Early Childhood \_\_\_\_\_ KTC \_\_\_\_\_ Rec \_\_\_\_\_ Aquatic \_\_\_\_\_ SAS \_\_\_\_\_ Adult Ed \_\_\_\_\_

Job Description (Circle)

KTC Provider

KTC Provider (temp/seasonal)

SAS Provider

SAS Provider (temp/seasonal)

Building Supervisor (temp/seasonal)

Class Instructor (temp/seasonal)

Program Supervisor (temp/seasonal)

Official (temp/seasonal)

Program Provider (temp/seasonal)

Assistant Pool Manager (temp/seasonal)

Lifeguard (temp/seasonal)

Swim Coach Head (temp/seasonal)

Swim Coach Assistant (temp/seasonal)

Preschool Instructor

Preschool Provider

Teen Coordinator

Program Coordinator

Facility Coordinator

EC Coordinator

Preschool Coordinator (temp/seasonal)

KTC Coordinator

KTC On-Site Coordinator

KTC Specialist

KTC Clerk

JCE Aquatic Coordinator

CE Secretary

CE Receptionist

CE Director

Site: W \_\_\_\_\_ L \_\_\_\_\_ BC \_\_\_\_\_ H \_\_\_\_\_ TR \_\_\_\_\_ Summit \_\_\_\_\_ ARC \_\_\_\_\_ District \_\_\_\_\_

Hourly Rate/Salary \_\_\_\_\_ Start Date (Anniversary Date) \_\_\_\_\_

Is application attached \_\_\_\_\_ or online at School Recruiter \_\_\_\_\_

Today's Date \_\_\_\_\_ Completed by \_\_\_\_\_