

## EDUCATIONAL PROGRAM

### Series 600

POLICY TITLE: STUDENT TRIPS AND EXCURSIONS

No. 606.5

The Board of Education supports learning opportunities outside of the school building and understands that such opportunities are a valuable part of the educational experience in helping achieve each participating student's educational objectives. The Board also recognizes that a properly planned, well conducted, and carefully supervised field trip or excursion is a meaningful part of the curriculum in any classroom.

The Board of Education will not be responsible for any field trip or excursion that is not approved in accordance with the procedures set forth in this policy and the accompanying regulations.

Extracurricular activities shall be those activities which are not a part of the regular school academic program and for which no approved class credit is given. Generally, the Board will not sponsor, subsidize, or approve travel for extracurricular type activities, except those held within a District program or activity or supported by the District. Extracurricular organizations desiring approval of a field trip or extracurricular trip must request that the Board approve and authorize such a trip. A request must be made to the Board, in writing, by the sponsor of such activity. Such request shall be delivered to the Superintendent or Designee in ample time prior to the Board meeting at which the request will be considered for the Board to fully review prior to acting thereon.

The Board may authorize field trips and excursions which require students to miss school days for such events that contribute to the achievement of education goals of the school district.

It is the responsibility of the Associate Superintendent to review this policy, communicate requirements and expectations with others, and make recommendations to the Board for student trip reports and approvals.

Legal Reference:       390 C.F.R. Pt. 390.3(f) (2012).  
                              Iowa Code § 279.8 (2013).  
                              281 I.A.C. 43.9.

Cross Reference:       503.1 Student Conduct  
                              503.4 Good Conduct Rule  
                              603 Instructional Curriculum

Date Approved: January 28, 2002

Last Date Reviewed: August 14, 2017

Last Date Revised: August 28, 2017