

STAFF PERSONNEL

Series 400

POLICY TITLE LICENSED EMPLOYEE POLITICAL LEAVE

No. 409.5

The board will provide a leave of absence to licensed employees to run for elective public office. The superintendent will grant a licensed employee a leave of absence to campaign as a candidate for an elective public office as unpaid leave. Employee's can use accrued vacation or other applicable paid leave to cover the absence.

The licensed employee will be entitled to a period of leave to run for the elective public office, and the leave may commence within thirty days of a contested primary, special, or general election and continue until the day following the election. An employee who is a candidate for any elective public office shall not campaign while on duty as an employee.

The request for leave must be in writing to the superintendent of schools at least thirty days prior to the starting date of the requested leave.

Legal Reference: Iowa Code ch. 55 (2013).

Cross Reference: 401.9 Employee Political Activity
409 Licensed Employee Vacations and Leaves of Absence

Date Approved: March 6, 2017