

JOHNSTON COMMUNITY EDUCATION REGISTRATION

One person per registration form please.

Date _____ Name of Participant _____ JCSD Resident? Yes No

Address _____ City _____

Zip _____ Home Phone _____ Date of birth _____

May we take photos and/or video of the participant for use in JCE print/electronic publications? Yes No

Class Name				
Class Code				
Fee				

Grade for 2016-2017 school year (if a student) _____ School Attends _____ Gender _____

T-shirt size: ____Y-S ____Y-M ____Y-L ____A-S ____A-M ____A-L ____A-XL

Guardian Name(s)		
Phone Number (cell)		
Phone Number (work)		
E-mail Address		

Does participant have special accommodation needs to enjoy JCE programs? Yes No
If yes, please provide more information:

Additional notes/requests:

HOW TO REGISTER

MAIL

Send your registration form & check by mail to:
Johnston Community Education
P.O. Box 10
Johnston, IA 50131

IN PERSON

Register in person at the Community Education Center at 6600 NW 62nd Avenue in Johnston. Registration hours are Monday through Friday, 7:45 a.m. to 4:15 p.m. A drop box is available in the parking lot to drop off registrations before or after hours.

PHONE

Phone-in registrations are accepted at 515-278-0552 when paying with a Discover card, MasterCard, or Visa.

ONLINE

Online registration is available 24/7 at
<https://johnston.ce.feepay.com>

JCE POLICIES

REFUNDS

Refund requests must be made before the second class is held. No refunds will be made for trips after the registration deadline. There will be a \$5 administration fee per class on all refunds. Full fee will be returned if the class is cancelled by JCE staff.

CANCELLATIONS

JCE staff reserve the right to cancel classes. Class will be cancelled if there is insufficient enrollment.

JCE PROGRAMS & INCLEMENT WEATHER

For more weather-related information and cancellations, call 515-252-8488 or visit www.johnstonCE.org.

SCHOLARSHIPS

Scholarships are available to those who qualify. Please contact the coordinator in charge of the program you are interested in prior to registering if a scholarship is desired. Scholarships are subject to approval.

